CSA BOARD MEETING AGENDA

8/10/2020

Attendance:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **TITLE** | **VOTING OR NON-VOTING POSITION** | **ATTENDANCE** |
| Chris DeVerna | President | VP (Voting Position) | Present |
| James Nigrelli | Vice President | VP | Present |
| Meghan Marshall | Secretary | VP | Present |
| Merelise Hitte | Treasurer | VP | Present |
| Brent Dabrosca | Competitive Director | VP | Present |
| Geoffrey St. Sauveur | Developmental Director | VP | Present |
| Lee Baldwin | Referee Director | VP | Present |
| Mike Mansour | Coaches Director; Registrar | VP | Present |
| Lou Ciummo | President Emeritus | VP | Present |
| Patrick Bailey | Fundraising Director | VP | Present |
| Scott McDermott | Director of Facilities | VP | Present |
| Vacant Position | Assistant Competitive Director | VP | N/A |
| Jonathan Rollins | Assistant Developmental Director | VP | Present |
| Kathy Bailey | Assistant Fundraising Director | VP | Present |
| Matthew Ursillo  | Webmaster and Technology Director | VP | Absent |
| Steve Marmas | CSA Board Advisor | NVP (Non-Voting Position) | Absent |
| David Andre | Member at Large | NVP | Present |
| John Coen | Member at Large | NVP | Absent |
| Ernie Lavigne | Member at Large | NVP | Present |
| Missy Mansour | Member at Large | NVP | Absent |
| Kyle Zambrano | Member at Large | NVP | Present |

Meeting called to order by James Nigrelli at 6:30pm

James Nigrelli- VicePresident

* Approval of previous minutes
* Brent motion
* Lou second
* Gotsoccer update on missing documents – creating rosters for rec and competitive. The biggest issue was all uploaded documents were wiped out. Everyone needs to re-upload birth certificates, concussion, coaches. Mike will need to chase some people to get the documents. Gotsoccer sent a massive issue apologizing for a system error on their end. Geoff is not going to chase the birth certificates for rec. Mike wants the coaches to upload their licenses.
* DEM contact Cynthia Elder for Youth sports - Contact: Cell: 401-465-9605 / Cynthia.elder@dem.ri.gov needs to be documented in the event someone needs to contact her. Any questions or concerns we can reach out but filter through Chris.
* https://reopeningri.com/wp-content/uploads/2020/07/7-2-20-Phase-III-youth-and-adult-sports\_FINAL-evan-edits-1-v.F.1.pdf?189db0&189db0
* https://reopeningri.com/wp-content/uploads/2020/07/073020-Sports-FAQs-Phase-3.pdf?189db0&189db0
* Need to get goals netted, sandbags filled, etc. by Aug 15th. Need volunteers & a good night this week or time Saturday to get this done. Steve delivered nets and sandbags in March and they are still in a box. Scott is not sure how many clips we have and worst care scenario we can bungee them. Steve can help us with the clips if needed. Scott is holding off on setting fields up in the event Gina pulls the rug out from soccer. 4 nets for u-6 and 4 nets for u-8. James would like to start setting some fields up this weekend. Scott has worked on U-5 and U-6. James is looking for volunteers Sunday 8-930. Patrick will need help putting the signs up as well. The old covid plan is still on the website and we need to check with Matt about uploading the newest plan. One parent has been reading the old plan and questioning it.
* Squadlocker checks - $150 check was sent to the box and Merelise will check this week.

Chris DeVerna- President

* ODP: local tryouts plan scrapped. They’re wondering if clubs would like to work w/ them to identify top talent. Perhaps one Saturday we invite ODP staff out to observe players in their groups to try to identify those that would be a good fit for ODP. Chris thinks it is something easy to do on a Saturday once things start going as planned. Lou said it should be easy because all the competitive kids are playing with competitive kids.
* Field Update: Plans for proper sprinkler system & field repair. Funding from Grants like Champlin Grant (Dec application), retained club revenue, Juventus (Aug 18). We haven’t had a lot of rain. The gaps between sprinkler heads is more noticeable this year due to lack of rain. The system was never designed properly. Shane is going to come up with an estimate on doing the system right. Would we need another well? We need to get the details on what is needed and the cost for when the time to apply for grants is available in November. Chris asked Scott to remind Shane about the estimate. The one well can only recharge at a certain rate and there is no repairing it. If we improve our system, it will never get better. The limiting factor the well cannot handle the size of the fields as we expand. We need to speak with John Lemme (spelling?) James mentioned putting away a rainy day fund for years to come in the event we are not approved for a grant. Chris Spoke to Shane about getting estimates from Shane and John (Well Guy). Need to figure out best way to try to deal with water & sprinkler problem, quantify how much it will cost, then work to try to get grants or figure out how to cover the financial cost of the expenditures. First step is to get good estimates from the appropriate parties.

Merelise Hitte- Treasurer

* Update financial report- the balance sheet was sent and the difference in cash is approximately $33,000. We are seeing the impact of covid which was expected and are looking at a loss of $12,000. Geoff asked if it was a loss which Merelise confirmed. Chris said we also had indoor fees which aren’t matching up and we still have landscaping fees. Chris and Merelise reminded people that the loss on financials is based on a calendar year (Jan 1 to present), rather than a “soccer year” which generally starts with fall registrations and ends with spring. So the YTD financials have some of the biggest costs in them (wide world indoor rental and sessions) without the matching indoor revenues (that were mostly collected by the end of 2019). We also incurred expenses through spring and summer (landscaping, utilities, insurance, security, etc.) without the typical spring revenues due to cancellations for COVID. Naturally, looking at a calendar YTD financials combined with COVID impact would show a loss at this point. A “soccer year” analysis is more appropriate, but not the year-end chosen by the board when CSA was formed.

Steve Marmas- CSA Board Advisor- not present

* SRI Update – Chris provided the updates as Steve is intending to run for President of SRI. The AGM is typically a large event held at the Crown Plaza but has been suspended until further notice. Chris will let us know if anything changes. Steve will be send weekly SRI email updates on Thursday’s.

Geoff St. Sauveur- Recreational Director

* Rec Update- It will be hard to honor every single request for sponsors on the shirts. This year is going to look different. Patrick would like to see the list to see if he can speak with a sponsor on the side. About a week ago, a small group got together and they worked through what they could. Some groups of strong players will be in pods, each player will receive two uniforms (red and gray). We will train, we will stop scrimmages to allow coaching moments. Other towns have no idea what they are doing, but then other towns have ideas similar to ours. We need to embrace this and all send the same message. Spectators will limited. Jon said the message should be to parents they should be grateful we have a program that is allowing them to play. Geoff was able to map out practices, scrimmages, teams etc. We need to be clear and tell parents the guidelines. Geoff clarified with Steve Marmas that parents should be sitting in cars during practices. We need to do it right from the start and we cannot afford one slip. We have approximately 500 kids registered. Every pod can be split into teams on Saturdays. He thinks the teams make sense. James questioned if we need to change covid plan for practice nights and Geoff clarified we should update the plan. Once the game is over, the families/players need to leave immediately. We have to be clear about that because most families love hanging out at the fields all day. Scott wants to limit to two relatives per child, child is scanned. This is the year of making sacrifices. Scott painted the U-6 field to comply with parents sitting behind each other. Other fields should not be a problem. We need to make a decision on masks- parents should masks if the refs have to wear masks. These instructions will be provided in Geoff’s email to the league. Check in at the gate will send a strong message that we are doing everything right. Emails will be sent before every game. James thinks we should be checking every Ref and coach temp too. Someone asked about the concession stand and they said it can be open. We can get plexi glass, gloves etc. We will need to research the restaurant guidelines. David questioned if players would have temp checks at both practice and Saturday. Who would check the players at practice? Practice days will rely on the parents checking the temperature but game day will be CSA Board. James suggested ordering thermometers for the coaches. Geoff needs approximately 20-40 for the coaches he has signed up. 12 groups, 15 teams. Chris asked for a full list of the registered coaches, we can go through the list and approve them. David said in the bylaws the coaches have to be approved. We still need coaches. U-8 boys, U-6 and U-5 are the issues. We can sell coaching on facebook. 5/6 are co-ed.

Lee Baldwin- Referee Director

* Update- Referee emails were sent out and he only received a few emails. A few were negative and others are asking for additional details. Some older refs said if they are not paid, they will not ref. The higher level games he has some referees for. Those who were certified last year should be good for this year. Electronic whistles are out of stock until the end of august and he has 3 on order from another place. He may have a spare one. Chris asked who the emails were sent to because he didn’t see any email for Brady. Geoff doesn’t see a ref registration on gotsoccer this year. Chris suggested posting something on FB and sending a mass email to the rec list serv. James mentioned refs wearing masks and Scott said they should be since they are not part of the stable group. Lou suggested ordering another 20 whistles. The max games playing are 7 at one time. Amazon has the whistles in stock. Lee will share with the board when he gets the link up for registering refs. James thinks we should pay the kids who ref.

Patrick and Kathy Bailey- Fundraising Directors

* Golf Tournament Recap had 48 golfers and they cleared $3000 from the tournament. Everyone had a great time, great food.
* Sponsor recap- looks like we lost 7 or 8 sponsors but we gained some as well. They weren’t pushing the signage but more the jerseys. Every day they are receiving a new check for the sponsors.
* Virtual Raffle Idea-hoping to finalize this idea soon. They are not able to do the calendar raffle this year due to handling. Patrick asked for donations, gift cards etc. The bus trip to Foxwoods is still on as of now for October.

Motion to adjourn:

Jonathan Rollins

Second motion Kathy Bailey

Meeting adjourned 8:33PM